



“The *mission* of the Truckee Chamber of Commerce is to promote and develop local business and tourism, while improving the community’s quality of life.”

**TRUCKEE CHAMBER OF COMMERCE
Truckee Tourism Business Improvement District (TTBID)
Management Committee**

Wednesday, Oct. 3, 2018 – 12:00 noon – 2:30 p.m.

Truckee Chamber of Commerce (Town Hall, 2nd floor)

10183 Truckee Airport Road, Truckee, CA 96161

Regular Meeting

All materials relating to an agenda item for an open session of this Regular Meeting of the TTBID Management Committee are provided to all of the members of the TTBID Management Committee by staff or the public within 72 hours of but prior to the meeting will be available for public inspection, on and after at the time of such distribution, in the office of the Truckee Chamber of Commerce, 10065 Donner Pass Road, Truckee, California 96161, during normal business hours, except holidays. Agenda is posted outside the Truckee Chamber office and online at <https://www.truckee.com/TTBID>.

Public Comment: In this time period, anyone may address the TTBID Management Committee regarding any subject over which they have jurisdiction, but which is not on today’s posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be limited to **three (3) minutes** unless the Chairperson specifically authorizes more time. No action or discussion will be undertaken on any item raised during this comment period. Public comment on items listed on the agenda is taken when those items are addressed.

Access: In compliance with the Americans with Disabilities Act, if any person needs a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the Truckee Chamber of Commerce at 530-412-7090 at least 72 hours prior to the meeting.

AGENDA

12:00-12:15

CALL TO ORDER - Roll Call/Determination of Quorum – Jim Winterberger, Chair of Committee

- Voting by Roll Call

PUBLIC COMMENT – Matters Not on the Agenda – Jim Winterberger

NEWS / ROUND TABLE DISCUSSION – (10 min) – Jim Winterberger

12:15-1:30

GUESTS and PRESENTATIONS

TOWN OF TRUCKEE - (20 min) - Kim Szczurek, Administrative Services Director

- TOT Update, Host Compliance.
- *Committee Q&A.*

CRUX EVENTS - (30-40 min) Woody Owner/CEO and KelleyAnn Schilke, VP Events VP of Events

- Truckee Craw Thaw 2019
- Truckee Music Event 2019
- Sagan Fondo 2019 (as production support)
- *Committee discussion. Potential Motion.*

SIERRA STATE PARKS FOUNDATION - (20 min) Heidi Doyle, Executive Director

- The Donner Project (Venue) – (included in packet).
- View Flythrough, Architectural Rendering: <https://youtu.be/ar4kVQW7TVI>
- *Committee discussion. Potential Motion.*

1:30-2:15

TTBID COMMITTEE TERMS, RECRUITING, REPLACING – (15 min) Lynn Saunders

- Review Memo (included in packet).
- *No motion expected.*

COMMUNITY RELATIONS NEWSLETTER– (15 min) Lynn Saunders

- Review Newsletter Content (provided at Oct. 3 meeting).
- *Motion expected.*

TTBID FY18-19 BUDGET - STAFF RECOMMENDATIONS – CONTINUED DISCUSSION (15 min) Colleen Dalton

- Complete review of pages 15,16,17 (included in packet).
- *Committee discussion.*

2:15-2:30

TTBID ANNUAL REPORT FY17-18 - (FYI) Colleen Dalton

- Written report provided to Town of Truckee, Sept. 26, 2018
- Presentation to Council, Oct. 9, 2018

TTBID FY17-18 BUDGET VS. ACTUALS (FINAL) - (FYI) Colleen Dalton

- July 1, 2017– June 30th, 2018 (reconciled and closed, included in packet).

TTBID FY18-19 BUDGET VS. ACTUALS (JULY) - (FYI) Colleen Dalton

- July 1 - 31, 2018 (provided at Oct. 3 meeting)

TRUCKEE CHAMBER OF COMMERCE – AUGUST INVOICE

- Invoices and backup (included in packet).
- *Motion expected.*

APPROVAL OF MINUTES

- Sept. 5, 2018 Regular Meeting (included in packet)
- *Motion expected.*

Adjourn – Winterberger

Meeting Dates: November 7, December 5, 2018.

No meeting January 2019.